

W. L. A.

03-12-10-1

Memorandum Date: November 26, 2003
Order Date: December 10, 2003

TO: Board of County Commissioners

DEPARTMENT: Children and Families

PRESENTED BY: Alicia Hays, Department Director

AGENDA ITEM TITLE: ORDER AND RESOLUTION IN THE MATTER OF
AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN
A GRANT APPLICATION TO THE OREGON COMMISSION
ON CHILDREN AND FAMILIES FOR AN INITIAL PLANNING
YEAR FOR \$12,000 AND FOUR SUBSEQUENT YEARS AT
UP TO \$125,000 PER YEAR TO INCREASE POSITIVE
YOUTH DEVELOPMENT ACTIVITIES AND
COLLABORATIONS IN LANE COUNTY

I. PROPOSED MOTION

MOVE APPROVAL OF THE ORDER AND RESOLUTION IN THE MATTER OF
AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN A GRANT
APPLICATION TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES
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II. ISSUE OR PROBLEM

A large community collaborative in Lane County has developed a grant proposal
requesting Positive Youth Development Funds from the Oregon Commission on
Children and Families (OCCF). The proposal may only be submitted through the
local Commission on Children and Families, and the dollar amount exceeds the
County Administrator's authority to sign. Therefore, the Board must grant
authorization for signature on this application.

III. DISCUSSION

A. Background

OCCF has been funded by the U.S. Department of Health and Human Services,
Family and Youth Service Bureau (FYSB) since 1998 to develop policies and

strategies to promote positive youth development in the youth service system and local communities. In September 2003, FYSB awarded Oregon a second five-year grant to sponsor a local/state collaboration pilot site to implement positive youth development. Traditionally FYSB has administered programs that provide services to an adolescent population of homeless and runaway youth 10-24 years of age. Many of these youth have left home to escape abusive situations or because they were not provided with basic needs. Without the support of family, schools and other community institutions, they may not acquire the personal values and work skills that will enable them to enter or advance in the world of work.

Positive Youth Development (PYD) is a policy perspective that emphasizes providing services and opportunities to support all young people in developing a sense of competence, usefulness, belonging, and empowerment. PYD is an approach toward youth that builds on their assets and potential and helps counter the problems that may affect them. While individual programs can provide youth development activities and services, the youth development approach works best when entire communities, especially including young people, are involved in creating a continuum of opportunities and services.

Key elements of PYD:

- Providing youth with safe and supportive environments
- Fostering relationships between young people and caring adults who can mentor and guide them
- Providing youth with opportunities to pursue their interests and focus on their strengths
- Supporting the development of youths' knowledge and skills in a variety of ways, including study, tutoring, sports, the arts, vocational education, and service learning
- Engaging youth as active partners and leaders who can help the community move forward
- Providing a safety net in times of need

Lane County already acknowledges that to meet the needs of our youth will require an inclusive, community-based, positive youth development approach in planning services, supports, and opportunities. In fact, our main strength is that committed staff in many agencies and organizations in Lane County have been working to implement PYD strategies for many years. For example, Safe & Sound was a big step in the right direction to develop a more complete PYD foundation for runaway and homeless youth.

Our partners are poised for the next big step this grant would provide. These partners include: the Safe and Sound collaborative (Looking Glass, Human Services Commission, City of Eugene, 4J School District, PeaceHealth, Directions Counseling, Lane County Mental Health, Planned Parenthood, Sexual Assault Support Services), United Way, HIV Alliance, Centro LatinoAmericano,

Lane ESD, NAACP, Girls' Net, Bethel Weed and Seed, Committed Partners for Youth. These partners are committing staff support, education, and training resources, many have also had some training and technical assistance themselves and are fluent with additional PYD resources such as websites and state training options. Other strengths include:

- Committed policy bodies who support this effort, including Lane County Commission on Children and Families' decision during their November 19 meeting to take the lead in this effort, committing member and staff resources;
- The BCC's commitment to develop and strengthen opportunities for youth to engage in policy-making at the County level;
- The strong infrastructure in place through Safe and Sound and other partners with histories of effectiveness, resources, and organizational capacity to reach youth audiences;
- There is an effective cross-agency referral system in place;
- Our community's track record of taking services to youth at the appropriate level and space where they are ready to engage.

As part of the pilot state/local demonstration project being funded by FYSB, one local pilot site will be selected in Oregon. Only counties that have an established FYSB-funded homeless and runaway service provider (in Lane County this is Looking Glass), are eligible to submit an application. Funding will be awarded to the selected site by January 30, 2004. Initially during the "Planning Phase", \$12,000 will be awarded to support the first year collaborative planning process through September 29, 2004 resulting in a well-developed community plan with stated goals and objectives. During the subsequent "Implementation Phase", the funded site will be eligible for an additional four years of funding up to \$500,000 (\$125,000 per year), based on State and federal re-authorization.

At the time of this writing, DCF staff and other partners are in the process of completing the grant application which is due to the OCCF offices on December 12, 2003; it is therefore not attached to this Board Order. The grant application will be available for review in the Board of County Commissioners' Offices by noon on Tuesday, December 9, 2003.

According to OCCF, the intent of the first year grant of \$12,000 is to offset the cost associated with facilitating a process to generate community interest in the project and actively engage citizens, youth and new partners to support the project. The subsequent implementation years, funded at up to \$125,000 per year for four years, exceeds the County Administrator's delegated authority to sign (LM 21.137 (b)). Therefore, this order requests the BCC to delegate authority to the County Administrator to sign the application.

B. Analysis

1. What is the match requirement, if any, and how is that to be covered for the duration of the grant?

No, there is no match requirement

2. Will the grant require expenditures for Material and Services or capital not fully paid for by the grant?

No, all expenditures will be fully paid for by the grant.

3. Will the grant funds be fully expended before county funds need to be spent?

There are no county funds in the budget for this pilot.

4. How will the administrative work of the grant be covered if the grant funds don't cover it?

As this grant initially calls for a six month planning process, the planning and administrative work of the grant will be covered primarily by existing positions in the Department of Children and Families (DCF), which are all supported by OCCF funds. Ten percent of the initial planning grant has been allocated to DCF which covers the costs of grant administration.

5. Have grant stakeholders been informed of the grant sun-setting policy so there is no misunderstanding when the funding ends? Describe plan for service if funding does not continue.

All stakeholders understand that this grant ends in September 2008. While this grant will probably pay for some support services to assist youth overcome the barriers to participating in planning and implementation activities, the majority of the funding will go towards staff time (including paid youth positions) to facilitate planning and systems change efforts.

6. What accounting, auditing, and evaluation obligations are imposed by the grant conditions?

This grant requires that regular progress, fiscal and monitoring reports be submitted every six months. There may also be a requirement for the demonstration site to participate in an external evaluation funded by the Family and Youth Services Bureau (FYSB).

7. How will the department cover the accounting, auditing, and evaluation obligations? How are the costs for these obligations covered, regardless whether

they are in the department submitting the grant or a support service department? Does the department acknowledge that the county will need to cover these costs and it is an appropriate cost incurred by support service departments?

During the six month planning phase there will be no costs incurred for these obligations. This planning process will develop budgets and workplans for the subsequent four years of the pilot project which will include budget line items covering all of these obligations. Details are not available prior to the planning process about what these obligations may be or who among the partners involved in this project may be obligated to complete them. A lead agent has been identified for the planning process through September 29, 2004—Commission on Children and Families—but for the implementation phase, the lead agent has not yet been identified.

8. Are there any restrictions against applying the county full cost indirect charge?

No indirect costs are being charged for the initial \$12,000 planning grant, but grant administration costs are. Should the implementation phase be led by the Commission on Children and Families, indirect costs calculated according to the negotiated agreement with the federal government for DCF will be applied.

9. Are there unique or unusual conditions that trigger additional county work effort or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

No, there are no unique or unusual conditions that trigger additional county work, effort or liability.

10. Grants involving technology issues require Information Services department review and approval prior to submission to the Board to ensure compatibility with existing county systems and development tools.

This grant does not have technology requirements that will impact existing county information systems or services.

11. Information Services department sign-off is required for all agenda items requesting funding for new or enhanced computer applications/systems that will interface with existing county systems/infrastructure.

N/A

12. If this is a grant funded computer/software applications project...

N/A

C. Alternatives/Options

1. Adopt the Order to authorize the County Administrator to sign the grant application.
2. Amend the Order.
3. Do not adopt the Order..

D. Recommendation

Option 1: Adopt the Order

E. Timing

The grant application is due in the OCCF offices in Salem postmarked on December 12, 2003. Therefore, we request that the Board act to allow the application to be submitted.

IV. IMPLEMENTATION

Upon approval by the BCC, the application will be processed for signature, then mailed to OCCF in Salem

V. ATTACHMENTS

Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

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WHEREAS, the Oregon Commission on Children and Families (OCCF) released a Request for Applications to fund a pilot State/local demonstration site to develop policies and strategies to promote positive youth development (PYD) in the youth service system and local communities,

WHEREAS, the Lane County Commission on Children and Families, working in collaboration with existing community groups and services supporting youth, has developed a competitive proposal to improve Lane County's system of support for youth,

WHEREAS, committed staff in many agencies and organizations in Lane County have been working to implement PYD strategies for many years and the collaborative partners are poised to take advantage of the opportunities this grant would provide,

NOW THEREFORE IT IS HEREBY RESOLVED AND ORDERED THAT the Board of County Commissioners authorizes the County Administrator to sign the Oregon Positive Youth Development State and Local Collaboration Demonstration Project proposal, and that it be submitted for review and possible award to the Oregon Commission on Children and Families.

APPROVED this _____ day of December, 2003

Chair
BOARD OF LANE COUNTY COMMISSIONERS

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